

NAAC Criterion Heads

Sr. No.	Name of Faculty	Position	NAAC Criteria Details
01	Miss. Geeta N. Sapkale	Head	Curricular Aspects
02	Mr. Ramraja P. Umbare	Head	Teaching – Learning & Evaluation
	Mr. Nadim S. Khan	Co-Head	
03	Mr. Sudhir S. Pange	Head	Research, Innovations & Extension
	Mrs. Dhanashri J. Desai	Co-Head	
04	Mrs. Rubiya S. Quazi	Head	Infrastructural & Learning Resources
	Miss. Ragini B. Rajmane	Co-Head	
05	Dr. Shobha B. Tole	Head	Student Support & Progress
06	Dr. Shivshankar M. Gunjegaonkar	Head	Governance, Leadership & Management
	Mrs. Chitra B. Hangargekar	Co-Head	
07	Mr. Mahesh U. Shinde	Head	Institutional Values & Best Practices
	Mr. Sharad V. Mali	Co-Head	

- **Responsibilities :-**

The responsibilities of a College NAAC (National Assessment and Accreditation Council) Steering Committee include ensuring the institution's readiness for the NAAC accreditation process, overseeing the preparation of required documentation, and fostering a culture of continuous quality improvement. Here are the key responsibilities:

1. Preparation for Accreditation

Self-Study Report (SSR) Preparation: Coordinate the preparation of the Self-Study Report (SSR) by collecting and compiling data from various departments and units of the college.

Institutional Information: Ensure that all relevant information about the institution, including academic, administrative, and infrastructural details, is accurately represented in the SSR.

2. Data Collection and Documentation

Data Gathering: Gather quantitative and qualitative data from various departments, ensuring completeness and accuracy.

Documentation: Maintain comprehensive documentation and records to support the data presented in the SSR and other accreditation-related documents.

3. Coordination and Communication

Inter-Departmental Coordination: Facilitate communication and coordination between different departments to ensure the timely submission of required information and reports.

Liaison with NAAC: Act as the primary point of contact between the college and NAAC, addressing queries and providing updates on the accreditation process.

4. Quality Assurance

Standards Compliance: Ensure that the college complies with NAAC standards and guidelines for quality assurance in higher education.

Best Practices: Promote and implement best practices in teaching, learning, research, and administrative processes to enhance overall institutional quality.

5. Workshops and Training

Training Programs: Organize workshops, seminars, and training sessions to educate faculty, staff, and students about the NAAC accreditation process and the importance of quality assurance.

Capacity Building: Build the capacity of the college community to engage effectively in the accreditation process.

6. Monitoring and Evaluation

Progress Tracking: Monitor the progress of various activities and tasks related to the accreditation process, ensuring adherence to timelines and quality standards.

Internal Audits: Conduct internal audits and reviews to assess the institution's readiness for the NAAC peer team visit.

7. Peer Team Visit Preparation

Logistics Coordination: Coordinate logistical arrangements for the NAAC peer team visit, including scheduling, accommodation, transportation, and hospitality.

Presentation Preparation: Prepare presentations, exhibits, and other materials to showcase the college's achievements, strengths, and areas of improvement during the peer team visit.

8. Continuous Improvement

Feedback Implementation: Collect and analyze feedback from various stakeholders, including students, faculty, staff, and external reviewers, to identify areas for improvement.

Action Plans: Develop and implement action plans to address gaps and enhance the institution's quality based on feedback and evaluation results.

9. Reporting and Documentation

Annual Reports: Prepare and submit annual quality assurance reports and updates to NAAC as required.

Documentation Maintenance: Maintain detailed records of all activities, reports, and communications related to the NAAC accreditation process for future reference and audits.

10. Awareness and Sensitization

Information Dissemination: Disseminate information about the importance of NAAC accreditation and quality assurance to the college community through meetings, newsletters, and other communication channels.

Engagement: Engage all stakeholders, including students, faculty, staff, alumni, and the management, in the accreditation process to ensure a collective effort towards achieving and maintaining high standards of quality.